

**MINUTES
BOARD OF COMMISSIONERS
JUDGES OF THE PROBATE COURTS RETIREMENT FUND
OF GEORGIA**

**THURSDAY, FEBRUARY 9, 2017 - 10:30 A.M.
FUND OFFICE, GRIFFIN, GEORGIA**

Present: Mike Greene, Chairman Lynwood Jordan, Board Member
 Jim Larche, Board Member Garrison Baker, Board Member
 Mike Bracewell, Board Member

 Bob Carter, Secretary/Treasurer Judy Flournoy, Staff
 Jack Halper, Wells Fargo Lee Willis, Wells Fargo

Absent: Chase Daughtrey, Janice Spires

The meeting was called to order at 10:30 A.M. by Chairman Greene.

The following is a list of subjects acted on by the Board:

I. APPROVAL OF MINUTES OF PREVIOUS MEETING

- ▶ Board Members reviewed the minutes from the November 10, 2016 Board Meeting. After review, a motion was made by Judge Garrison Baker to accept the minutes as presented. Judge Lynwood Jordan seconded the motion and the minutes were unanimously approved.

II. FINANCIAL REPORTS

- ▶ Joe Griffin and Steward Sainvil of Buck Consultants/Conduent presented the June 30, 2016 Preliminary Valuation Results for the retirement fund. They noted the good asset performance over a 5-year period. There were several changes to the plan, including an increase in the maximum number of years from 20 to 30 years. A 1.5% COLA was given to retirees and, the earnings cap increased from \$39,151 to \$40,326. The fund is projected to meet funding requirements for the FY ending June 30, 2017. Mr. Sainvil asked for a recommendation from the Board regarding the Mortality and Discount Rate Assumption.

Jim Larche made a motion, seconded by Judge Lynwood Jordan, to update to the RP 2014/Buck Modified MP-2016; staying with the 6.5% discount rate. The vote

to approve was unanimous.

Jim Larche made a motion, seconded by Judge Garrison Baker, for the actuaries to provide a study for a 1.5% COLA increase for July 1, 2017. The vote to approve was unanimous.

- ▶ Ed Kemp and Brandi Wallis of the State Audit Department presented the Audit Report for FY June 30, 2015. The overall audit was good with recommendations for three (3) areas needing improvement. The issues, outlined in the Audit Letter dated August 22, 2016, included Ineffective Change Management and logical access controls, Internal Control Framework, and Inadequate Internal Control over Census Data. Mr. Kemp noted that all issues have been acknowledged and Management is working to achieve compliance with State requirements in all areas.
- ▶ Jack Halper and Lee Willis, of Wells Fargo Advisors, presented the Investment Report (Report on File) as of December 31, 2016. The extreme volatility of the market right now was noted. Over the upcoming year, the market is expected to be flat. Healthcare is a big uncertainty. Mr. Halper said, historically, this fund has conservative managers. He presented a breakdown of the performance of the individual managers. He reiterated the next couple of years may be difficult for the market.
- ▶ Robert Carter presented the Financial Statement for the Quarter ending December 31, 2016. He reminded the Board the 1.5% COLA and new salary cap, approved in the August meeting, was effective on January 1, 2017.

III. RETIREMENTS FOR APPROVAL

- ▶ Jim Larche made a motion, seconded by Mike Bracewell, to approve the list of Retirees as of January 1, 2017. The vote to approve was unanimous.

IV. NEW BUSINESS

- ▶ Chairman Greene advised the money managers would make presentations in the May meeting. The consensus of the Board was to begin the meeting at 9:30 A.M. in order to provide everyone with ample time.

V. NEXT BOARD MEETING AND LOCATION

The next Regular Board Meeting will be held on Thursday, May 11, 2017, at 9:30 A.M. at the Fund office in Griffin.

With no further business to come before the Board, the meeting adjourned at 1:20 pm.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Robert W. Carter". The signature is fluid and somewhat stylized, with a large initial 'R' and 'C'.

Robert W. Carter
Secretary/Treasurer